Follow these steps to purchase health insurance under the IU International Students & Scholar Plan, administered by Anthem Blue Cross Blue Shield:

1. Academic HealthPlans will process your enrollment in the health insurance plan.
   
   Go to https://iuintl.myahpcare.com. Click on Enrollment.

2. Scroll down to the Visiting Scholar Enrollment section. Click on Visiting Scholars – Enroll Online Here.

3. If you are purchasing health insurance online for the first time, you’ll need to Create a New Account on the right side of the screen. Choose a username and password that you’ll remember, enter your IU email address or another email address you check regularly, your IU ID number, and your Date of Birth.

   If you are renewing your coverage, do not create a new account. Log into your Existing Account by entering your username and password on the left side of the screen. Click “Forgot Username/Password” if you have forgotten that information.
4. For permission to enroll in the plan online, you must enter a valid **Promo Code**. Enter **vs2019** in the Promo Code box. Click “Apply” and “Next.”

![Image of Promo Code](image1)

5. Read the **Terms and Conditions**, and check the box: “I understand and agree to the above conditions.” Click “Next.”

6. For **Campus Select**, select “Visiting Scholars – 2019-20.” Click “Next.”

![Image of Campus Select](image2)

7. Choose your **Plan Type** by first selecting to correct **Classification**, listed by campus.

![Image of Plan Type](image3)
8. Using the calendar, select your Effective Date, which is when your plan will begin providing coverage. This date must be the same date you entered the U.S. or the day after your previous insurance plan expired if you are renewing coverage.

Your Termination Date should be the date you are leaving the U.S. or July 31, whichever is earliest.

9. You have two choices for your Payment Options. Make your choice first to see how much the plan will cost.

Pay the full amount by choosing “One Time Payment.”

Pay in monthly installments by choosing “Installment Plan.”

Example of One Time Payment

Example of Installment Plan Payment
10. After you review your Payment Options and Pricing Details, you can add your dependents if you have any. Your dependents must have the same health insurance coverage as you and should be added at the same time.

Click the Add Dependent tab, and choose either Spouse or Child. Enter their information. If they do not have a U.S. Social Security Number (SSN), leave that box empty. Click “Submit Dependent.”

Follow the above instructions to add additional dependents.

11. Demographics:
Enter information about yourself here. Please be sure to enter your name the way it is listed in your passport.

If you do not have Social Security Number click in the box that says you do not have one. If you receive a SSN later, notify Academic HealthPlans to submit it.

Enter your U.S. home/local address. If you do not know that information, you can use your host department’s address or the address of your international office at IU.

Enter your IU email address and any other email address you check regularly.

Click “Submit Demographics.”

12. Review the Coverage Dates and Total Due on the Confirm Order page. Check the other information you submitted by clicking on the other tabs at the top. If everything is correct, click “Submit Order” to make your payment.
13. Payment Submission
You have two options to make your payment:

You can use a credit card by choosing **Single Credit Card**. If you choose this option, you will be charged a 3% processing fee.

You can draw money directly from your bank’s checking account by choosing **Bank Draft (ACH)**. There is not an additional fee for this option.

If you chose to pay in installments, be aware that your credit card will be charged each month, or money will be drawn from your checking account until your full payment is made.

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**Note on Failed Transactions:** It is common for banks to limit the amount of money you can charge in one transaction for one day. If your payment fails, call your bank to see if there is a transaction or daily limit on your account. You can request to increase your daily limit in order to complete your purchase.

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14. When your payment is received by Academic HealthPlans, you will receive an email confirmation of your purchase. Keep the email for your records, and submit a copy to your international office as proof of your enrollment in the IU International Plan.